

Urangan Point State School

PARENT HANDBOOK



2021

Introduction

Dear Parent / Carer,

On behalf of the staff, students and parents of Urangan Point State School, I would like to welcome your family to our school.

Our small school is well structured, engaging and personal with a key philosophy of providing every child with a "literate future." It is our passion to ensure that each and every child in our school can live a "life of choice - not a life of chance." A "literate future" means that your child can read, write and communicate effectively in all aspects of their life. It is our moral imperative - our compelling reason as educators.

Urangan Point State School has a strong focus on high expectations, consistent pedagogy, engaging learning spaces and reliable and research based practices.

Our school greatly values the active involvement and participation of parents. Our staff, students and parents personify our commitment to education and work hand-in-hand to achieve the best outcomes for all. We strongly believe in providing a happy, caring environment in which children can learn. Naturally, children are important contributors to this environment and we expect that each child will give his/her best; will obey the school rules; will be well groomed and neatly dressed; will show respect for authority; and will be considerate and tolerant of others.

Urangan Point has been providing quality education to our students since 1916 and will continue to do so. We are proud of our small school environment, commitment to excellence, high standards and expectations and our professional and skilled teaching team.

I hope the content of this handbook gives you the information you need to enable you to understand the systems and processes we have at our school.

You'll love Urangan Point State School. We all do.

Matt Winter

Principal



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Staff:

Principal: Matt Winter

Deputy Principal: Mark Fowler

Head Of Special Education Services (HOSES):

Angela Brown

HOC/Excellence Academy: Angela Hubbert

Guidance Officer: Julie Jackson

Speech & Language Pathologist: Robyn Kalkaus

Business Manager: Ann Scanlan

Office Administrators: Leanne Kean

Aki Flux

Classroom teachers:

Megan Theophanes

Dave McGucken

Tara Jenkins

Kylie Chamberlain

Sharon Greensill

Tracie Rogers

Tamara Hanson

Jason Harris

Stacey Cowell

Paula Hall

Anrew Nye

Vickie Riphagen

Special Education Teachers:

Aubrey Wyatt

Maxene Looby

Music Specialist: Sandi Hatch

Physical Education Specialist: Peta Gruosso

Teacher-Librarian: Cathy Fowler

Instrumental Music: Anneliese Salisbury

Schools Officer: Terry Kunde

Teacher Aides:

Leanne Angeles

Julie Kirk

Andrew Chapman

Jason Franz

Barb Yorston

Jodie Burns

Trudy Pavey

KindylinQ Staff:

Teacher: Sally Lingard

Administration: Danielle Keatley

IT Technician: Andrew Robertson

Chaplain: Savannah Fountain

Cleaners:

Maree Laws

Jason Franz

Gayle McCarthy



School Administration

Absences

If your child is absent from school, we require notification by phone or email prior to or on the day. When notifying us of an absence, state the period of the absence.

Contact the office on 4194 8333, text SMS message to 0427939676 or email absences@uranganpointss.eq.edu.au.

Absence SMS notifications will be generated before 10.00am to the primary parent of students who are absent. Parents can reply by SMS advising the school of the reason their child is away. If the parent does not reply to the SMS then the absence is recorded as "unexplained".

The Principal has the right to report to relevant authorities, any unexplained absences for which they are not reasonably satisfied with the explanation.

Parents of a child who is of compulsory school age must:

- Ensure the child is enrolled at a state school or non state school
- Ensure the child attends the state school on every school day.

Students who are absent due to family holidays during term time require Principal's permission. Please ask for the exemption form at the office.

Air Conditioning

All of our classrooms and learning spaces are air-conditioned to ensure students are comfortable and can maximize their learning.

Collection of Money / Payments

All money from students is collected through the school office including money for excursions, performances and interschool sports. All money sent to school should be placed in a sealed envelope and marked clearly with the student's name, class, event and amount enclosed. All money is to be handed in to the School Office before school and students will be issued with a receipt to take home.

Parents may pay for most matters via EFTPOS, QParents, BPoint, cash or CentrePay if applicable.

Concerns / Issues

We believe that positive partnerships with members of our school community are fundamental to the effective performance of our students.

From time to time, you may have a concern about a school matter or there may be a decision you cannot understand.

If you have an issue or concern about any matter, we invite you to make an appointment to come and talk the matter over with us. These matters may include your child's

performance, our performance, school decisions or procedures. It is important to resolve the matter quickly.

In most cases, it is best policy to contact your child's teacher first.

We are committed to listening to you positively and to working with you to resolve matters so that we can improve our school and enhance our students' learning. A copy of our complaints management process is available on our website.

Custody and Legal Matters

We cannot intercede in instances of custody disputation on behalf of any party unless we have a properly Authorised Court Order. A solicitor's letter is not sufficient. A copy of the court ruling should be presented to the administration office.

Early / Late Arrivals

The school day commences at 8.55 am. As supervision is not provided before 8:30 am, children should not enter the school grounds before this time. After 8.30, students make their way to the oval for supervision until the 8.50am bell.

If children arrive at school after the bell at 8.55 am, they must report to the school office to be recorded as late and receive a late slip which must be presented to their classroom teacher.

If parents need to pick up their child before the school day finishes, please report to the school office to sign them out before collecting them from the classroom.

Students should leave the school grounds promptly at 3.00pm and go straight home safely.

Note: Playground equipment is out of bounds before and after school.



Enrolment Management Plan

Enrolments at Urangan Point State School are controlled by an Enrolment Management Plan. Full details of the plan are available from the school office, on the school's website as well as Education Queensland's website. In summary, enrolment is available to students residing in the designated catchment area and proof of residency may be required. Enrolment of students from outside the local catchment area will be managed to ensure that the total current and forecast enrolments do not exceed the school's current capacity and where applicable will ensure there is an even spread of students across year levels or class groupings.

Lost Property

All student property should be clearly named or labelled (particularly jumpers, jackets and lunchboxes) so it can be returned to the owner if lost. Unnamed or unlabelled items will be kept for a short period of time in the "Lost Property" container at the office.

Office Hours

The office is open from 8:30am to 3:30pm on school days. Please email or leave a voicemail message if you need to contact the office outside these hours.

Out of School Hours Care

Urangan Point, in partnership with 'Helping Hands', offers before and after school care as well as vacation care. To obtain more information about this services and the costs involved, please contact the office.



QParents

QParents is a secure, online portal that is free for all Queensland state schools to use, and provides parents with quick, easy access to their student information including:

- * student and attendance details
- * reporting
- * invoices and payment history.

Please contact the office for an invitation to join and information on how to download the app.



School times / routines

The school day starts at 8.55am and concludes at 3.00 pm. Students should not arrive at school before 8.30am.

A breakdown of the daily routine is as follows:

- 8.50am – Bell to head to class.
- 8.55am – Instruction commences
- 11.00 – 11.45 am – First break
- 1.30 – 2.00 pm – Second Break
- 3.00pm – Instruction concludes

Student Resource Scheme / Booklists

This scheme covers the cost of school materials for the year.

The cost is reviewed each year and endeavor to keep the cost of schooling to families as low as possible.

The Student Resource Scheme may be paid in one payment or by instalments over the first three terms. Payments can be made by cash, EFTPOS, BPoint, QParents or Centrepay deductions. First instalments are due in Week 1.

Joining this scheme ensures that students have the necessary equipment, ready access to replacements and have the same equipment as others. A bulk order by the school results in considerable savings compared to the cost of purchasing supplies individually.

Families who choose not to join the Resource Scheme will be issued with a booklist and will be required to purchase these supplies.

Term Dates 2021

Term 1	Wednesday 27 January–Thursday 1 April	10 weeks
Term 2	Monday 19 April–Friday 25 June	10 weeks
Term 3	Monday 12 July–Friday 17 September	10 weeks
Term 4	Tuesday 5 October–Friday 10 December	10 weeks

Student Management

Awards

Throughout each term, classroom teachers will recognise student achievement, effort and positive behaviour through weekly awards. These awards are presented at the weekly parade.

Students are also presented with annual awards at the end of the year:

- Dux
- Sporting Excellence
- Trisha Reilly Award
- Class academic
- Class encouragement
- Class citizenship

Recipients of these awards are selected through specific criteria designed by the school.

Indigenous Support

Indigenous students are well supported at UPSS through our strong curriculum links with indigenous perspectives, strong partnerships with local indigenous groups and through our school's CEC (Community Education Counsellor) Jodie Burns – a proud Butchulla woman.



Items not allowed at school

Students should only bring to school requirements for lessons that day. Items not allowed at school include:

- toys (including collectables)
- caps or inappropriate headwear
- knives, pocketknives, weapons, lighters and other dangerous objects
- personal technology devices
- large amounts of money
- tools such as hammers or spanners
- expensive personal sporting equipment
- trading or collectors cards
- jewellery that does not comply with the school uniform policy (heavy chains, bracelets, inappropriate earrings, anklets etc)

Mobile Phones and Electronic Devices

Urangan Point State School has a specific policy relating to the use of Personal Technology devices which is available from the office and included in the Student Code of Conduct. In summary, this policy states *mobile phones (including smart watches) must be handed in at the office upon arrival at school* and can be collected when the student finishes school for the day. Students are not to use mobile phones whilst on the school grounds. This includes smart watches capable of taking phone calls, sending text or online messages or accessing the internet. Breaches of this prohibition may result in discipline.

Most personal technology devices are banned from school

Students must not bring valuable personal technology devices like laptops, tablets, iPads, digital video cameras, drones or other such devices to school as there is a risk of damage or theft. Such devices will be confiscated by school staff and may be collected at the end of the day from the school office.

Participation in Extra Curricular Activities

In order for a student to be eligible to represent Urangan Point State School in any capacity, they must be meeting a set criteria and demonstrating a standard of behaviour effort and attendance which aligns itself with the standards from our school community. Representation includes, but is not limited to, leadership positions, sporting teams, band, eisteddfod, musicals, camps, excursions, gala days, rewards days and any special services or events. A copy of the representation criteria can be obtained from the office, can be found in the Student Code of Conduct and is Appendix 3 to this document.

Student Code of Conduct

Urangan Point State School is committed to providing a safe, respectful and disciplined learning environment for all students, staff, parents and visitors.

The Urangan Point State School Student Code of Conduct sets out the responsibilities and processes we use in our school to promote a productive, effective whole school approach to discipline.

Its purpose is to facilitate high standards of behaviour from all in the school community, ensuring learning and teaching in our school is prioritised, where all students are able to experience success and staff enjoy a safe workplace.

A copy can be downloaded from the school's website or is available from the office. It is important that all parents and students are aware of the policies and procedures contained in the document. Our response to allegations of bullying is also contained in this document.

Uniform / Dress Code

Students are required to wear the official school uniform. Red UPSS polo shirt with plain black shorts/skirt/skorts etc. During cold weather, students can wear a plain black jumper (or a plain black long sleeve shirt/ skivvy underneath their school shirt) and plain black long pants. Closed-in shoes (eg joggers) are compulsory. Black is the preferred colour.

Students who attend school out of uniform or in clothing not compliant with this dress code, are to attend the school office to “swap out” of their non-school clothes and into a loan school uniform. At the end of the school day, students swap back into their own clothes to go home, leaving the loan uniform at school to be washed.

Please see Appendix 1 for a full outline of the school’s Dress Code.

Curriculum

Urangan Point State School offers a comprehensive teaching program covering all areas of the Australian Curriculum:

English

Mathematics

Science

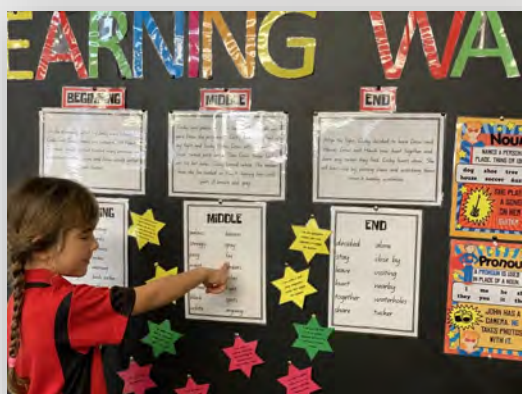
Humanities and Social Sciences (HASS)

Technologies

The Arts (including Media Arts, Visual Arts, Music, Dance and Drama)

Health and Physical Education

Languages other than English (Chinese) Years 5 & 6



Our school programs are continually refined to ensure we meet the needs of students. Our teachers work as a team to plan learning experiences that respond to children’s needs and interests. Teachers monitor, assess and report children’s learning and progress.

Staff attend professional development and training throughout the year to keep abreast of contemporary and best practice techniques.

Assessment

Teachers use a range of summative and formative assessment techniques to gauge student progress and inform teaching practices. Students make use of their classroom learning walls as well as the assessment criteria for each piece of assessment to help them achieve their best. Students are given multiple opportunities to demonstrate their learning. Teachers provide feedback during assessments to help students achieve their best. If you would like further information on assessment, please make an appointment to speak with your child’s teacher.



Homework

Students are expected to read each school night as homework. From time to time, teachers may send homework with students, which may consolidate concepts recently taught or school, or require students to complete small amounts of work at home. Please contact your child’s teacher if you have any questions regarding homework.

Information Communication Technology / Learning Technologies

The school utilises a wide variety of technologies to assist student learning. Devices range from laptop computers, desktop computers, Ipads and other ICT tools. All students have access to these devices either in their classrooms or dedicated ICT labs. Students or their parents must sign the ‘Internet Access Agreement’ prior to their use of the internet.

Library

The school’s library is a vibrant space where students can browse and borrow a wide range of books and other materials for either recreational or educational purposes. All students require a waterproof library bag to be able to borrow from the library. The library also houses a computer lab, dedicated Science Room as well as an extensive range of teaching resources. A dedicated Teacher Librarian oversees the library. Students can utilise the library before school, during lunch break and after school alongside class visits.

Positive Behaviour for Learning (PBL)

Urangan Point State School uses Positive Behaviour for Learning (PBL) as the multi-tiered system of support for

discipline in the school. This is a whole-school approach, used in all classrooms and programs offered through the school, including sporting activities and excursions.

PBL is an evidence-based framework used to:

analyse and improve student behaviour and learning outcomes

ensure that only evidence-based practices are used correctly by teachers to support students

continually support staff members to maintain consistent school and classroom improvement practices.

Important principles that guide our work under our PBL framework, include:

Appropriate behaviour needs to be explicitly taught

Acknowledging students for meeting our expectations is a crucial factor in reinforcing their use of positive and prosocial behaviours

For some students, extra support will be required in both teaching and reinforcing such behaviour



Our staff are committed to delivering a high quality of education for every student, and believe all adults in the school, whether visiting or working, should meet the same school values in place for students: Respect, Responsibility, Caring and Safety.

Religious Instruction

The school uses an agreed upon Ecumenical approach for Religious Instruction for Years 1 to 6.

Upon enrolment, all parents are provided the opportunity to indicate their intention to engage in Religious Instruction. At any time during the year, parents may contact the school office to withdraw from or to change their Religious Instruction preference.

Further information regarding the Religious Instruction program can be found on our website:
www.uranganpointss.eq.edu.au

Reporting

Parents receive a report card on their child's progress at the end of each semester. Parent Teacher interviews are formally offered at the end of Terms 1 and 3, however parents are encouraged to maintain open communication with the child's teacher throughout the year.

Special Education Program

Urangan Point State School's Special Education Program (locally known as Mytherine) values and responds to the uniqueness and diversity of students with disability. Within our inclusive setting, students access learning based on the Australian Curriculum. Our Special Education teachers work collaboratively with classroom teachers to provide reasonable adjustments that are inclusive to students with disability. Support with classroom learning is also provided by Teacher Aides.

The SEP has access to a range of support services within the school. This includes a Guidance Officer, Speech Language Pathologist, Occupational Therapist, Physiotherapist and Advisory Visiting Teacher service. Our classroom and Special Education Program teachers work together to identify specific learning or access needs and may request referral to these support services to provide specific knowledge to individual support programs.

Specialist Teachers and Programs

Urangan Point has specialist Music, Physical Education, LOTE and Special Education teachers, along with a dedicated Teacher Librarian.

Each is responsible for teaching in that specialist area and reporting where appropriate.

Sporting activities

Throughout the year, various sporting activities will be held by the school. Some of the activities offered may include:

- Gala Days (Middle to Upper school students at different venues around Hervey Bay)
- Athletics Carnival
- Cross Country
- Swimming Carnival

Participation in any representative activity is dependent upon students meeting the school's Representation Criteria.



Sporting Houses



We have two sporting houses to which students are allocated upon enrolment.

Cook – Blue coloured house

Fraser – Green coloured house

Optional house shirts are available to purchase from the office. These may be worn by students to interhouse sporting events and may be worn on a Friday during the week.



Swimming

Swimming instruction is part of the curriculum and all students are expected to participate. A small fee is charged to cover the cost of bus transport and entry to the pool. Swimming lessons are usually held for older students in Term 1 and younger students in Term 4. Information and costs are sent home to parents well in advance. Trained swimming instructors, along with school staff, provide expert tuition on how to swim, stroke development, water safety and



Communication

Assembly / Parade

School assemblies are held once a week. Students are informed of upcoming events and special awards are presented on assembly. Parents are most welcome to attend.

Change of address or contact details

It is very important that the contact details you have provided to the school are always kept current so that we can contact you (or your nominated emergency contact) as quickly as possible if required.

If you have changed your phone number, email address or home address since enrolling your child at school, please contact the school to let us know about the changes as soon as possible and complete a change of details form. Communication with you is very important to us.

Contacting Parents

Parents may be contacted by the school via phone, text, email or letter. Staff may leave a voicemail message if calls are unanswered.

Contacting staff

Please make an appointment to speak with your child's teacher. Staff are busy preparing learning activities and may not have time to speak at length if parents or carers just "turn up". Messages can be left at the office or via email. Parents may also write a note to staff if it suits. Phone calls cannot be put through to staff whilst they are teaching.

Newsletters

Newsletters are published online fortnightly. Parents are emailed a link to the newsletter or they can follow the link on the school's webpage. It is essential that parents read each newsletter carefully as it contains news about school events and other important information.

Website and Social media

The school has a dedicated website where parents can find information.

www.uranganpointss.eq.edu.au

The school also uses the social media platforms of **Facebook** and **Instagram** to communicate information and celebrate successes. Please note student images cannot and will not be used if appropriate media permissions are not given by parents.

Extra-Curricular, Extension and Student *Extras*

Book Club and Book Fair

Our Teacher-Librarian co-ordinates Book club (normally offered via Scholastic Book club once or twice a term) along with an Annual Book Fair held towards the end of the year.



Camp and excursions

A school camp is held each year for Years 5 and 6 students. Students are encouraged to participate as this opportunity builds both their social and emotional resilience.

Qualified staff accompany students at all times during the camp.

The cost is kept as low as possible to enable participation by as many students as possible and this cost is advised early in the year to enable families to plan for this activity.

Camp venues may vary from year to year.

Student Leadership

The Student Leadership team at UPSS plays an important role by supporting activities and events that fall within the strategic direction of the school. Our Student Council is made up of 10 elected members comprising 2 School Leaders, 4 House Leaders and 4 Student Council representatives. Each group has separate, delineated roles according to their designation, but work as a collective body to hold meetings, make decisions and carry them out to support the students, teachers, school and community. The Student Council surveys the needs of these groups and prioritises to provide the best support possible.

As a body, it is able to organise and manage activities where human resource is the necessary component. Often funding is required and the Student Council is constantly fund raising throughout the year.



Excellence Academy

The Urangan Point State School Excellence Academy is a structured and rigorous program which provides our academically gifted students with further opportunities to advance their learning and interests.

The school has a designated classroom, timetabled lessons and employs a teacher for the purposes of the program.

Acceptance into the Excellence Academy is by invitation only, whereby students must be meeting (and then maintaining) all of the following criteria:

- Achieving an A in English and/or Mathematics
- An attendance rate, higher than 90%
- Achieving an A for behaviour and
- Achieving an A for effort

The criteria is reviewed each term to ensure participating students are maintaining the required standard and to assess and identify any potential new students who may be able to join the program.

Students in the Excellence Academy also participate in numerous local, state, national and international academic competitions and programs.

While not specifically assessed, the Excellence Academy is reported upon twice per year in accordance with UPSS reporting guidelines.

Junior Rangers



The Butchulla Junior Ranger Program is delivered to Year 6 students by the Butchulla Land and Sea Rangers. The program educates students about the natural and cultural values of Butchulla country and the work of Indigenous rangers in caring for country. Whilst supporting the national curriculum, topics include marine turtles and debris, significance of wongari (dingoes), K'gari (Fraser Island) cultural and world heritage and the dreaming and the importance of fire to the land. This is a 10 week program normally delivered during Term Three.

Choir

Our school choir is co-ordinated by our talented Music Teacher. Students practice during their lunch breaks and sometimes before school. Our choir performs at the local Eisteddfod as well as at many local functions and events.

Participation in the choir is open to interested students from years 1 to 6.



Makerspace

Urangan Point has a dedicated 'Makerspace' room where classes can go to explore STEM concepts (Science, Technology, Engineering and Maths) as well as design, create, evaluate and transform ideas and tasks. This vibrant space is always a hive of activity when students are busy using and manipulating the wide variety of materials available to them.



Health, medication and Student Welfare

Accidents

Unfortunately, accidents do happen, no matter how many precautions we take. If your child is involved in a minor accident, he/she will be given first aid at the school. If the accident is more serious and we feel further medical attention is needed, we will make every endeavour to contact you regarding the situation (hence, the need to update emergency contact numbers immediately they change). In an emergency situation, the ambulance will be called.

Allergies

Parents should provide information about the allergies that affect the child as part of the health information collected at enrolment and as part of regular health updates.

Information about the capabilities of the child to recognise their own symptoms and alert others is important.

Parents must supply the school with the child's Action Plan, completed and signed by the child's medical practitioner, along with a personal adrenaline auto-injector for the student.

The school has Epipens available for emergency use; however families are required to supply these for their child if it is likely they will need them e.g. nut allergy, insect sting.

Chaplaincy

The Chaplain at Urangan Point State School, works alongside staff providing social and emotional support to our

students and families in order for them to feel nurtured, cared for, and ready to learn.

The School Chaplain role serves a variety of purposes; providing a listening ear in times of trouble, mentoring and supporting students and encouraging them to make the most of their time at school. Our chaplain also co-ordinates a twice weekly breakfast club for students before school.

If your child is having difficulties with friendships, attending school, dealing with grief, loss, separation or even the loss of a pet, the Chaplain can provide extra support. Please see the staff at the office to organise a time to meet with the Chaplain, she would love to help.

Guidance Officer

Our school is supported by a Guidance Officer who works with us for 2 days each week. Students are referred to the Guidance Officer through the "Urangan Point Intervention Team" where allocation for support is prioritised, or through a referral from one of the admin team.

Headlice

The problem of head lice is continuously with us particularly in the summer months. Regular checking (weekly) of children's hair may help to prevent an outbreak. It is no disgrace or embarrassment to contract head lice. However, it is unwise to neglect treatment. If you should detect evidence of head lice two steps are necessary.

1. Immediate treatment of the entire family.
2. Notification of the outbreak to the school.

Suspected cases during school hours will be referred to the office who will contact parents. Should an incidence of head lice be reported in your child's class, a letter will be sent home advising of the outbreak and requesting parents check their child's hair.



Health / Illness

Should your child feel unwell at school, staff may offer them a space to lie down for a while in the sick room. If they continue to show signs of illness, parents will be contacted.

In some instances, students should not be sent to school.

Keep your child at home if they have any of the following:

fever (temp over 37.5°C)

stomach ache with vomiting

stomach ache with diarrhoea (3 or more times in 24 hrs)

cough with fever

body sores or rash with fever

sore eyes with pus or thick mucus

sore throat with fever

no appetite, are tired, pale, cranky, or not feeling well.

Please see appendix 2 for a list of recommended minimum exclusion periods for infectious conditions.

Medication

**** Only medication prescribed by a doctor will be given to students by school staff. ****

Parents must give written permission for administering the medication which must be in original packaging marked with the child's name, the medication and the doctor's name (full directions and dosage must be included). Please see the office staff to complete the appropriate form "Request to Administer Medication at School". This form must be signed by the parent.

Non prescription drugs such as aspirin or panadol will not be given to children by school staff.

Medicines are stored securely and a record is kept of all medicines and dosages given to children.

Please ensure you notify the school of any serious medical conditions affecting your child such as diabetes, epilepsy, asthma, anaphylaxis/allergies and that you keep information up-to-date.



Play, Safety, Travel and Transport

Bike Safety and Security

Students who ride a bike or scooter to school should ensure they wear a helmet, follow the road rules and lock their bike or scooter to the racks provided during the day. As it is difficult to store and secure skateboards, students are strongly discouraged from riding or bringing these to school.

Students should WALK their bike or scooter on the foot-path outside the school.

Lunch Time Activities

During both breaks, Year 1 to 6 students are given the choice of playing on the oval or choosing an activity run by the staff. These activities are displayed to students and change every term. We encourage students to try a variety of activities.

All students require a broad brimmed hat to play on the oval or participate in an activity in the sun.

Road Safety

Students should follow all road safety rules when travelling to and from school. Two pedestrian crossings, manned before and after school by qualified crossing supervisors, are to be used by both students **and parents** when crossing Miller or Herbert streets.



School Rules

Our school community has identified the following school rules to teach and promote our high standards of behaviour:

- Be Safe
- Be Respectful
- Be Responsible
- Be Caring

Sun Safety

We are proactive in ensuring all students are aware of the damage sun exposure can have. We have a specific sun safety policy available upon request from the office. Students cannot play in the sun or participate in lessons outside without a broad brimmed hat.



School and Community

Annual Events

Each year, we hold a variety of annual events including attending Anzac Day, celebrating Naidoc week, our annual Reading Festival, the End of Year Celebrations, the Colour Run, Sports Carnivals and Book Week.

Fundraising

At various points throughout the year, the P&C and Student Council will hold different fundraising events to support the school. These range from Free Dress days, Crazy Hair days, Icy Cup sales, Popcorn sales, Colour Run as well as raffles and various other activities. We urge all members of our school community to support their fundraising efforts.

P&C Association

All parents are invited to join our P & C and attend monthly meetings. This is an important avenue through which parents can have an input into the development of plans and policies for the school and their children's education.

Over the years, our Parents and Citizens Association has provided many enhancements for our children by purchasing and improving sporting equipment and facilities as well as purchasing much needed resources.

The P & C can be contacted by emailing pandc@uranganpointss.eq.edu.au

Student Banking

Student Banking Services are offered at school through the Commonwealth Bank. New account information packs and forms are available from the office

Tuckshop

Our tuckshop is operated through the school's P&C by valued volunteers. It provides healthy and nutritious lunch options at a reasonable price. Opening days and menu options are available from the office. If you would like to volunteer in our tuckshop, please contact the office or the P&C.



Visitors / Volunteers / Helpers

We welcome volunteers, helpers and visitors to Urangan Point SS. We ask that all volunteers to the school enter via our Administration/School Office and sign-in our visitors register. This is required for safety reasons, in case of a possible evacuation.

All visitors are asked to please follow the Education Departments Code of Conduct (<https://qed.qld.gov.au/working-with-us/induction/department/induction-programs-and-resources/code-of-conduct>) whilst on school premises.

- **Blue Card**

A Qld Government 'Blue Card' is required for all volunteers who will be working in classrooms, unless you are a parent of a currently enrolled student.

URANGAN POINT STATE SCHOOL DRESS CODE

Students who attend school out of uniform or in clothing not compliant with this dress code, are to attend the school office to “swap out” of their non-school clothes and into a loan school uniform. At the end of the school day, students swap back into their own clothes to go home, leaving the loan uniform at school to be washed.

Students are required to wear the official school uniform. Red UPSS polo shirt with plain black shorts/skirt/skorts etc

Sports house shirts (official blue and green UPSS polos) can only be worn on a Friday. If worn on any other day, “swap-outs” will be conducted.

During cold weather, students can wear— a plain black jumper (or a plain black long sleeve shirt/ skivvy underneath their school shirt) and plain black long pants.

Hair styles are to be neat and tidy.

Jewellery is not to be worn except for small plain sleepers or studs in ears (no more than two per ear) and a watch. Medical bracelets are also permitted.

Body/facial piercings of any kind are not permitted.

Parents need to apply to the school principal for an exemption, if they wish for their child/children to wear an item of religious or cultural significance.

Closed-in shoes (eg joggers) are compulsory. Black is the preferred colour for school shoes. Thongs, sandals and open weave shoes are not permitted (except if a medical condition requires the wearing of this footwear and this request is made in writing by parents/appropriate documentation). The wearing of socks is a health and personal hygiene requirement.

Students are encouraged to use environmentally friendly roll-on deodorants. Pressure packs, pump action and aerosols **ARE NOT** permitted and will be confiscated.

Make-up, including nail polish and/or fake nails, is/are not to be worn by students. Those who do wear make-up, nail polish and/or fake nails to school will be required to remove it/them, immediately, before returning to class.

Hats must be a broad brimmed Urangan Point State School hat. No other styles of hats are permitted

Hats are **not loaned** to students for health and safety reasons as well as to encourage students to be responsible for their belongings.

Please ensure that all student belongings including uniform items and lunch boxes are clearly labelled.

Urangan Point strictly adheres to the departmental policy of ‘no hat, no play’ Students who do not have a hat will not be able to participate in activities conducted in the sun.



DRESS CODE (CONTINUED)

UNIFORM SALES

School polo and sports shirts can be purchased and ordered from the office.

We also have a limited selection of 2nd hand uniforms available to purchase at the office.

Sports polo shirts in the school's house colours, blue and green, are available for purchase from the office. These shirts are not compulsory. They can only be worn on Fridays or for in-school sports - PE, cross country and athletics carnival days. Please be aware that these sports shirts can take up to two weeks to be delivered and payment must be made upon ordering.

Non Uniform Days

Non uniform days (Free Dress) may be organised by the Student Council or P&C Association.

On non-uniform days (Free Dress), shirts must have sleeves. Singlet tops and crop tops which expose midriffs are not to be worn.

Footwear, hat, jewellery and make up standards apply as for a normal school day.

Non Compliance with Dress Code

Students who arrive out of uniform/with an incorrect item of clothing on will be required to "swap out" of the incorrect item/s and into a correct loan item for the school day. This is compulsory.

Refusal to "swap out" may result in one of the following consequences:

Parent contact

Send home

Spending the school day in the office

Referral to administration for non-compliance with routine/policy which then falls under our school's Student Code of Conduct and will be dealt with according to those guidelines



Time Out

Keeping your child and other kids healthy!

This poster provides information on the recommended minimum exclusion periods for infectious conditions and will assist medical practitioners, schools, pre-schools and childcare centres to meet the requirements of the *Public Health Act 2005*!

Condition	Person with the infection	Those in contact with the infected person ¹
Chickenpox (varicella)	EXCLUDE until all blisters have dried. For non-immunised children, this is usually 5 days after the rash first appears, and less for immunised children.	EXCLUSION MAY APPLY EXCLUDE non-immune pregnant women and any child with immune deficiency or receiving chemotherapy. Contact your Public Health Unit for specialist advice. Varicella can be reactivated in older children and adults as Shingles. See below.
Cold sores (herpes simplex)	NOT EXCLUDED if the person can maintain hygiene practices to minimise the risk of transmission. Young children unable to comply with good hygiene practices should be excluded while sores are weeping. Sores should be covered with a dressing where possible.	NOT EXCLUDED
Conjunctivitis	EXCLUDE until discharge from eyes has ceased unless a doctor has diagnosed non-infectious conjunctivitis.	NOT EXCLUDED
COVID-19 ²	EXCLUDE for at least 10 days after the onset of illness and until they have not had any symptoms for 3 days. Contact your Public Health Unit for specialist advice.	EXCLUSION MAY APPLY Contact your Public Health Unit for specialist advice.
Cytomegalovirus (CMV)	NOT EXCLUDED Pregnant women should consult with their doctor.	NOT EXCLUDED Pregnant women should consult with their doctor.
Diarrhoea ³ and/or Vomiting including: • amoebiasis • campylobacter • cryptosporidium • giardia • rotavirus • salmonella • viral gastroenteritis but excluding: • norovirus • shigellosis • toxin-producing forms of E.coli (STEC) See specific information below	Exclusion periods may vary depending on the cause. EXCLUDE a single case until 24 hours after the last loose bowel motion and the person is well. EXCLUDE all persons who prepare or serve food until they have not had any diarrhoea or vomiting for 48 hours. If there are more than two cases with diarrhoea and/or vomiting in the same location, or a single case in a food handler, notify your Public Health Unit. See information below if norovirus is confirmed or considered likely as the cause of diarrhoea and vomiting.	NOT EXCLUDED
Enterovirus 71 (EV71 neurological disease)	EXCLUDE until written medical clearance is received confirming the virus is no longer present in the person's bowel motions.	NOT EXCLUDED
Fungal infections of the skin and nails (ringworm/tinea)	EXCLUDE until the day after antifungal treatment has commenced. (No exclusion for thrush).	NOT EXCLUDED
Glandular fever (mononucleosis, Epstein-Barr virus)	NOT EXCLUDED	NOT EXCLUDED
German measles (rubella) ⁴	EXCLUDE for 4 days after the onset of rash or until fully recovered, whichever is longer. Pregnant women should consult with their doctor.	NOT EXCLUDED Pregnant women and female staff of childbearing age should check their immunity with their doctor. Contact your Public Health Unit for specialist advice.
<i>Haemophilus influenzae</i> type b (Hib)	EXCLUDE until the person has completed a course of appropriate antibiotic treatment. ⁵ Contact your Public Health Unit for specialist advice.	EXCLUSION MAY APPLY Contact your Public Health Unit for specialist advice.
Hand, foot and mouth disease (EV71)	EXCLUDE until all blisters have dried.	NOT EXCLUDED
Head lice	Exclusion is not necessary if effective treatment is commenced before next attendance day (i.e. the child does not need to be sent home immediately if head lice are detected).	NOT EXCLUDED
Hepatitis A ⁴	EXCLUDE until at least 7 days after the onset of jaundice or dark urine, or for 2 weeks after onset of first symptoms if no jaundice or dark urine.	NOT EXCLUDED Contact your Public Health Unit for specialist advice about vaccination or treatment for children and staff in the same room or group, children transferring to another centre and new enrolments.

1. Observing the exclusion period meets the intent of the *Public Health Act 2005* for a person to be non-infectious.
2. The definition of 'contact' will vary between diseases and is sometimes complex. If unsure, contact your local Public Health Unit.
3. Diarrhoea definition is: 3 or more loose stools or bowel movements in a 24 hour period that are different from normal and/or escapes a child's nappy.
4. Doctors should notify the local Public Health Unit as soon as possible if children or staff are diagnosed with these conditions.
5. Appropriate antibiotic treatment: this will vary between diseases. If unsure, contact your Public Health Unit.

Condition	Person with the infection	Those in contact with the infected person ²
Hepatitis B and C	NOT EXCLUDED Cover open wounds with waterproof dressing.	NOT EXCLUDED
Hepatitis E	EXCLUDE until at least 2 weeks after the onset of jaundice.	NOT EXCLUDED
Human immunodeficiency virus (HIV/AIDS)	NOT EXCLUDED Cover open wounds with waterproof dressing.	NOT EXCLUDED
Influenza and influenza-like illness	EXCLUDE until symptoms have resolved, normally 5–7 days.	NOT EXCLUDED
Measles ⁴	EXCLUDE for 4 days after the onset of the rash. <i>Contact your Public Health Unit for specialist advice.</i>	EXCLUSION MAY APPLY Vaccinated or immune contacts NOT EXCLUDED . EXCLUDE immuno-compromised contacts (including those receiving chemotherapy) until 14 days after the appearance of the rash in the last case. EXCLUDE non- or incompletely vaccinated contacts, without evidence of immunity. <i>Contact your Public Health Unit for specialist advice.</i>
Meningitis (bacterial)	EXCLUDE until well and has received appropriate antibiotics.	NOT EXCLUDED
Meningitis (viral)	EXCLUDE until well.	NOT EXCLUDED
Meningococcal infection ⁴	EXCLUDE until 24 hours of appropriate antibiotics have been completed. <i>Contact your Public Health Unit for specialist advice.</i>	NOT EXCLUDED <i>Contact your Public Health Unit for specialist advice about antibiotics and/or vaccination for close contacts.</i>
Molluscum contagiosum	NOT EXCLUDED	NOT EXCLUDED
Mumps	EXCLUDE for 5 days after onset of swelling. Pregnant women should consult with their doctor.	NOT EXCLUDED Pregnant women should consult with their doctor.
Norovirus	EXCLUDE until there has been no diarrhoea or vomiting for 48 hours.	NOT EXCLUDED
Roseola, sixth disease	NOT EXCLUDED	NOT EXCLUDED
Scabies	EXCLUDE until the day after treatment has commenced.	NOT EXCLUDED
School sores (impetigo)	EXCLUDE until 24 hours of appropriate antibiotics have been completed. Cover sores on exposed areas with a waterproof dressing until sores are dry, and encourage handwashing.	NOT EXCLUDED
Shiga toxin-producing E.coli (STEC)	EXCLUDE until diarrhoea has stopped and two samples have tested negative. <i>Contact your Public Health Unit for specialist advice.</i>	EXCLUSION MAY APPLY <i>Contact your Public Health Unit for specialist advice.</i>
Slapped cheek syndrome, fifth disease (parvovirus B19, erythema infectiosum)	NOT EXCLUDED Pregnant women should consult with their doctor.	NOT EXCLUDED Pregnant women should consult with their doctor.
Shigellosis	EXCLUDE until there has been no diarrhoea or vomiting for 48 hours. <i>Contact your Public Health Unit for specialist advice.</i>	EXCLUSION MAY APPLY <i>Contact your Public Health Unit for specialist advice.</i>
Shingles (herpes zoster)	EXCLUSION MAY APPLY If blisters can be covered with a waterproof dressing, until they have dried NOT EXCLUDED . EXCLUDE if blisters are unable to be covered and until no new blisters have appeared for 24 hours.	EXCLUSION MAY APPLY <i>Contact your Public Health Unit for specialist advice, including advice for pregnant women and any person who is immuno-compromised (including receiving chemotherapy).</i>
Streptococcal sore throat (including scarlet fever)	EXCLUDE until 24 hours of appropriate antibiotics have been completed.	NOT EXCLUDED
Tuberculosis (TB) ⁴	EXCLUDE until written medical clearance is received from the relevant Tuberculosis Control Unit.	NOT EXCLUDED
Typhoid ⁴ and paratyphoid fever	EXCLUDE until diarrhoea has stopped and two samples have tested negative. <i>Contact your Public Health Unit for specialist advice.</i>	EXCLUSION MAY APPLY <i>Contact your Public Health Unit for specialist advice.</i>
Whooping cough (pertussis) ⁴	EXCLUDE until 5 days after starting appropriate antibiotics or for 21 days from onset of cough. ⁵ <i>Contact your Public Health Unit for specialist advice.</i>	EXCLUSION MAY APPLY for those in contact with the infected person. <i>Contact your Public Health Unit for specialist advice regarding exclusion of non- or incompletely vaccinated contacts.</i>
Worms	EXCLUDE until diarrhoea has stopped for 24 hours and treatment has occurred.	NOT EXCLUDED



Some medical conditions require exclusion from school, childcare centres and other settings to prevent the spread of infectious diseases among staff and children.

For further information or advice about diseases or conditions not listed here:

- Contact your nearest public health unit at: www.health.qld.gov.au/system-governance/contact-us/contact-public-health-units
- National Health and Medical Research Council publication: infectious diseases in early childhood and education and care services, 5th edition www.nhmrc.gov.au/guidelines-publications/ch55
- For fact sheets about various communicable diseases visit the Queensland Department of Health website at: <http://disease-control.health.qld.gov.au>

Time Out



Use this QR Code to access a digital copy of this poster or visit www.health.qld.gov.au/public-health/schools/prevention



Queensland
Government

MAR 2020

Urangan Point State School School Representation Criteria

Rationale

In order for a student to be eligible to represent the Urangan Point State School community in any capacity, they must be meeting a set criteria and demonstrating a standard of behaviour, effort and attendance which aligns itself with standards from our school community.

Representation of the Urangan Point State School community is a privilege.

Representation includes (but is not limited to) –

- All leadership positions
- Any extra-curricular activity including but not limited to sporting teams (representative level or interschool), music (band, eisteddfod or musicals), camps, excursions, gala days and any special services/events.

School Criteria for Representation


Specifically, to represent Urangan Point State School in any capacity a student must have:

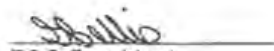
1. No more than two time ins
2. No suspensions
3. At least 85% or higher attendance rate (unless a reasonable excuse, with appropriate evidence, exists) &
4. Working to, at least a Satisfactory/C standard for EFFORT in class

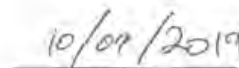
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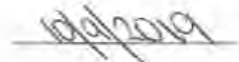
- Eligibility is on a term by term basis (new term = new beginning)
- Academic results ARE NOT factored in to this criteria
- Students who have exceeded any of these criteria will be ineligible to represent Urangan Point State School for the remainder of the respective school term.
- The evidence for student eligibility is determined by data recorded on One School in accordance with Urangan Point State School policy.

Endorsed


School Principal


P&C President


Date


Date





Thank
you
for
choosing
our
school!